Electoral Commission of Namibia

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Windhoek North
Private Bag 13352
WINDHOEK
NAMIBIA

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PART A

NOTICE FOR SELECTION OF AWARD

(Section 55 (4) of Public Procurement Act)

(Regulation 38 (1)

Procurement Description : **Supply and Delivery of 16 Photocopy Machines for ECN HQ AND Regional Offices**

Date : **19 November 2026**

Procurement Reference No : **NCS/ONB/28-01/2026/27**

Contract Duration : **90 days**

The Notice of Selection of Procurement Award after reconsideration is awarded as indicated in the table below:

Bidder No:	Bidder's Name	Bid Price (s) read out at Bid Opening	Awarded Contract Value	Physical Address
1	Canocopy (PTY) LTD	16,833,600.00	2,836,800.00 (total rental) Black & white per copy charge 0.09c **(5% escalation)** Color per copy charge 0.58c **(5% escalation)**	14 Joule Street, Southern Industrial, Windhoek , P.O. Box 2119 Windhoek, 0833374264

(a) Please be informed that in terms of section 55 of the Public Procurement Act, 2015 (Act No. 15 of 2015) as amended read together with Regulation (38) (1) of the Public Procurement Regulation, you have been selected for the award of this procurement referred to herein.

(b) Kindly note that, if no application for reconsideration is submitted by any unsuccessful bidder to the Electoral Commission of Namibia (ECN) in terms of section 55(4A) of the Public Procurement Act, 2015 (Act No. 15 of 2015), as amended, within the seven (7) day standstill period from the date of receipt of this notice, the Accounting Officer will proceed to award the contract to you in accordance with section 55(5) of the same Act.

All official correspondences must be addressed to the Chief Electorial and Referenda Officer
Members of the Electoral Commission: Dr. Gerson Sindano (Chairperson)
Mr. Gerson Tjihenuna, Mr. Pius Iikwambi, Dr. Emmerentia Leonard & Ms. Julieta Ferreira

(c) The standstill period referred to in paragraph (b) above, starts on 23 November 2026 at 08h00 and ends on 02 December 2026 at 17h00.

PART B

NOTICE TO BIDDER(S) NOT SELECTED FOR AWARD

Bidder No.	Name of Bidder Not Selected for Award	Pricing at Bid Opening N$	Physical Address
1	Metal Post Investment cc	2,920,770.72	40 SME Park, Rundu Kavango East Region. P.O. Box 22504,Windhoek, 0811666496
2	Green Enterprise Solution	3,739,267.87	3rd Floor Old Power Station, P.O. Box 23719 Windhoek, 061-416300
3	Bluesky Technologies	6,590,880.00	176,Copper Street 27-31, P.O. Box 25987, Windhoek,0812227377
4	Ema Marquez Technology	2,692,800.00	2nd Floor Lazaret House, John Muundjua, P.O. Box 50737,Windhoek North, 0818890254
5	Amana Technology	6,256,073.23	NMC House, 8 Newtown Street, Ausspannplatz, P.O. Box 29053 Windhoek,061-220301
6	Kalahari Dunes	4,007,520.00	Shop 9 Lvinson, Ariade, Independence Avenue, P,O, Box 22354, Windhoek,0812200220
7	Enthusiast Technology	4,988,401.92	Erf 9521,Mungunda Street, Katutura, Windhoek, P.O.Box 61238,0816240587
8	Zip Hub Technology	2,361,600.00	Unit 8, Palnic Square, Nickel Street, Prosperita, P.O.Box 41495, Ausspannplatz,0811405060
9	Teknage Investment	3,405,926.40	Erf 3713 J. Nghifindaka House, Windhoek P.O. Box 2029, 0813212536/0812600808

10	G-Tech	4,322,880.00	No. 4 Eike Street, Suiderhof, P.O. Box 40012, Ausspannplatz,061-302304
11	Agrigate Trading	47,170,586.84	Erf 1469 Peter Dohren Street, P.O. Box 1889 Windhoek,0816601060
12	Essential Investment	4,534,812.11	Unit 1Third Floor, 773 Lazaret Street , ,Ausspannplatz, Shop No. 8, Chico Mall, 4992 Mandume Ndemufayo Street, Ongwediva, P.O.Box 11442 Oshakati,065-238955
13	Hash Procurement	1,987,200.00	1042, Vigro Street, Dorado Park, P.O. Box 32151, Pionierspark,0811499488
14	Schoemans Office Solutions	4,746,240.07	308 Sam Nuyoma Drive, P.O. Box 2600, Windhoek,0837020300
15	NASHUA	5,292,360.00	Reger Park 5&6, 20 Hosea Kuutako Drive, P.O.Box 22185 Windhoek, 061-3206111

(a) Kindly note that the bidder whose particulars are specified in PART A has been selected for the award.

(b) The prices offered by the bidder referred to in paragraph (a) are as follows:

- Total rent for 16 Photocopy Machines: N$ 2,836,800.00 V.A.T inclusive
- Copy charge Black & White - 0.09c each V.A.T inclusive (5% escalation per annum)
- Copy charge Colour - 0.58c each V.A.T inclusive (5% escalation per annum)

The criteria used to select for award of the bidder referred to in PART A is set out in the bidding document reference: **NCS/ONB/28-01/26/27**

(c) Kindly note that, if no unselected bidder submits an application for reconsideration to the Electoral Commission of Namibia in terms of section 55 of the Public Procurement Act, 2015 (Act No. 15 of 2015) as amended, within the seven 7 days standstill period from the date of receipt of this notice, the Accounting Officer will award this contract to the selected bidder in terms of section 55 (5) of the same Act.

(d) The standstill period of seven (7) days referred to in paragraph (b) starts on 23 November 2026 at 08h00 am and ends on 02 December 2026 at 17h00 pm (Namibia Time).

(e) Any application (s) for reconsideration, referred to in paragraph (c) should be forwarded to jjacobs@ecn.na or hshoombe@ecn.na citing the procurement reference.

PETRUS SHAAMA
CHIEF ELECTORAL & REFERENDA OFFICER

ELECTORAL COMMISSION OF NAMIBIA
Chief Electoral & Referenda Officer
2026 -11- 20
P/BAG 13352, WINDHOEK



EXECUTIVE SUMMARY OF BID EVALUATION RECONSIDERATION FOR

NCS/ONB/28-01/2026/27: Supply, Delivery and Installation of Sixteen (16) Photocopy Machines for ECN Head Office and Regional Offices

Project Title

Reference number of procurement: NCS/ONB/28-01/2026/27

1. Scope of Contract: **Supply ,Delivery and Installation of Sixteen(16)Digital Colour Photocopy Machines for ECN for three years (36 Months).**
2. Procurement method used: **Open National Bidding**
3. Date of Invitation of Bids: **30 July 2026**
4. Closing date for submission of bids: **11September 2026**
5. Date and place of opening of bids: **11 September 2026 @ 11h15, Electoral Commission of Namibia**
6. Number of bids received by closing date Sixteen (16)
7. Responsiveness of bids:

NO	Bidder' s Name	Pricing at Bid Opening N$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
1	Metal Post Investment cc	2,920,770.72	No	Did not submit financial statements for three years Did not submit authority to seek references from bidder's bankers
2	Green Enterprise Solution	3,739,267.87	No	Price Activity Schedule form completed partially No financial statements submitted No bank confirmation letter not submit authority to seek references from its bankers
3	Bluesky Technologies	6,590,880.00	No	Conflict of Interest

4	Ema Marquez Technology	2,692,800.00	No	Price activity schedule reference number not indicated in the bid
5	Amana Technology	6,256,073.23	No	Bidder did not indicated the bid validity period
6	Kalahari Dunes	4,007,520.00	No	Financial statements not certified
7	Enthusiast Technology	4,988,401.92	No	Submitted only two Financial statements for two years instead of three Monthly rent escalation percentage per annum not indicated
8	Zip Hub Technology	2,361,600.00	No	Machines produce 25 000 volumes while ECN requires 85 000 monthly (does not meet required specifications) 8 pages of bid document not initialed
9	Teknage Investment	3,405,926.40	No	Not bidding in line with its founding statement Machines volumes less than volumes required
10	G-Tech	4,322,880.00	No	Machines volumes less than volumes required Submitted only one financial year statement instead of three

11	Agrigate Trading	47,170,586.84	No	Bidder financial statements not certified
12	Essential Investment	4,534,812.11	No	Bidder financial statements not certified Bidder submitted only one financial statement instead of three
13	Hash Procurement	1,987,200.00	No	2026 financial statement not provided
14	NASHUA – Equipment Rental	4,789,440.00	Yes	
15	Schoemans Office	4,746,240.07	No	Bidder did not submit 2025 financial year statement
16	Canocopy – Equipment Rental	2,836,800,00	Yes	

8. Price comparison for bids that are substantially responsive:

Name	**A. Price at Bid Opening N$**	**B. Bid Price after corrections**	**C. price after Adjustments N$**	**D. Price after Margin of Preference *[If applicable]***	Rank
NASHUA	4,789,440.00	4,789,440.00	-	-	2
	Black & White copy each Colour copy each	0.147 0.70c **No escalation**			

Canocopy	16,333.600.00	2,836,800,00 - Equipment Rental	-	-	1
	Black & White copy each Colour copy each	0.09 0.58c **5% escalation**			

9. Best Evaluated Bid at reconsideration

   Canocopy

For any queries, please do not hesitate to contact Procurement Management Unit (PMU) via email at hshoombe@ecn.na

Yours sincerely,

PETRUS SHAAMA
CHIEF ELECTORAL AND REFERENDA OFFICER

ELECTORAL COMMISSION OF NAMIBIA
CHIEF ELECTORAL & REFERENDA OFFICER
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