Your VOTE is your Voice

Electoral Commission of Namibia

Elections House
67-71 Van Rhijn Street
Windhoek North
Private Bag 13352
WINDHOEK
NAMIBIA

Telephone: 264-61-376-200
Fax: 264-61-237-618
WINDHOEK
info@ecn.na
www.ecn.na

To: Namibian Office Equipment Co. (PTY) ltd Trading As
NASHUA Namibia
P.O. Box 22185
Windhoek

20 November 2026

RE: NOTICE OF AWARD

The information below serves notify you with regards to:

Procurement Reference Number: NCS/ONB/28-02/2026/27

Procurement Method: Open National Bidding

Procurement Description: Supply, Delivery and Installation of Digital Colour Photocopy Machines In Tandem for the Electoral Commission of Namibia Head Office for a period of 36 months

AWARDED AMOUNT

Total rent V.A.T inclusive	N$ 5,292,360.00
Cost per black & white copy	0.16c each excluding V.A.T
Cost per colour copy	0.34 each excluding V.A.T

Bid Closing Date: 11 September 2026

Number of received bids at the closing time and date: Four (4)

For any further queries, please do not hesitate to contact the Procurement Management Unit at hshoombe@ecn.na

Yours sincerely,

ELECTORAL COMMISSION OF NAMIBIA
Chief Electoral & Referenda Officer
2026 -11- 20
PIBA WINDHOEK

PETRUS SHAAMA
CHIEF ELECTORAL & REFERENDA OFFICER

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PART A

NOTICE OF SELECTION FOR AWARD

(Section 55 (4) (a), of Public Procurement Act)

(Regulation 38 (1)

Procurement Description : **Supply and Delivery Photocopy Machines In Tandem for ECN HQ**

Date : **26 October 2026**

Procurement Reference No : **NCS/ONB/28-02/2026/27**

Contract Duration : **90 days**

The Notice of Selection of Procurement Award is awarded as indicated in the table below:

Bidder No:	Bidder's Name	Bid Price (s) read out at Bid Opening	Awarded Contract Value	Physical Address
1	NASHUA	5,292,360.00	5,292,360.00	Reger Park 5&6, 20 Hosea Kuutako Drive, P.O.Box 22185 Windhoek, 061-3206111

(a) Please be informed that in terms of section 55 (4) of the Public Procurement Act, 2015 (Act No. 15 of 2015) as amended and Regulation (38) (1) of the Public Procurement Regulation, you have been selected for the award of this procurement referred to herein.

(b) Kindly note that, if no application for reconsideration is submitted by any unsuccessful bidder to the Electoral Commission of Namibia (ECN) in terms of section 55(4) of the Public Procurement Act, 2015 (Act No. 15 of 2015), as amended, within the seven (7) day standstill period from the date of receipt of this notice, the Accounting Officer will proceed to award the contract to you in accordance with section 55(5) of the same Act.

(c) The standstill period referred to in paragraph (b) above, starts on 28 October 2026 at and ends on 06 November 2026.

All official correspondences must be addressed to the Chief Electorial and Referenda Officer
Members of the Electoral Commission: Dr. Gerson Sindano (Chairperson)
Mr. Gerson Tjihenuna, Mr. Pius Iikwambi, Dr. Emmerentia Leonard & Ms. Julieta Ferreira

PART B

NOTICE TO BIDDER(S) NOT SELECTED FOR AWARD

Bidder No.	Name of Bidder Not Selected for Award	Pricing at Bid Opening N$	Physical Address
1	Schoemans Office Solutions	9,206,400.00	Schoemans Building, c/o Sam Nujoma & Nelson Mandela Streets, Windhoek
2	Hash Procurement	910,800.00	1042 Uirgo Street, Dorado Park, Windhoek, 0811499488
3	Bluesky Technologies	9,315,000.00	Erf 176 Copper Street, 27-31, Prosperita, Windhoek, 0812227377

(a) Kindly note that the bidder whose particulars are specified in PART A has been selected for the award as follows:

The criteria used to select for award of the bidder referred to in PART A is set out in the bidding document reference: NCS/ONB/28-02/26/27

(b) Kindly note that, if no unselected bidder submits an application for reconsideration to the Electoral Commission of Namibia in terms of section 55 (4) (a) of the Public Procurement Act, 2015 (ACT No. 15 OF 2015) as amended, within the seven 7 days standstill period from the date of receipt of this notice, the Accounting Officer will proceed to award this contract to the selected bidder in terms of section 55 (5) of the same Act.

(c) The standstill period of seven (7) days referred to in paragraph (b) starts on 28 October 2026 at 08h00 am and ends on 06 November 2026 at 17h00 pm (Namibia Time).

(d) Any application (s) for reconsideration, referred to in paragraph (b) should be forwarded to jjacobs@ecn.na or hshoombe@ecn.na citing the procurement reference.

ELECTORAL COMMISSION OF NAMIBIA
CHIEF ELECTORAL & REFERENDA OFFICER
2026 -10- 26
PRIVATE BAG 13352, WINDHOEK

PETRUS SHAAMA
CHIEF ELECTORAL & REFERENDA OFFICER

Electoral Commission of Namibia

EXECUTIVE SUMMARY OF BID EVALUATION REPORT OF THE FOLLOWING BIDS

SC/RP/28-02/2026/27: Development of ECN HR Policy and Succession Plan

NCS/ONB/28-01/2026/27: Supply, Delivery and Installation of Sixteen (16) Photocopy Machines for ECN Head Office and Regional Offices

NCS/ONB/28-02/2026/27: Supply, Delivery and Installation of Photocopy Machines In Tandem for ECN Head Office.

Executive Summary of Bid Evaluation Report

OCTOBER 2026

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Project Title

Reference number of procurement: SC/RP/28-02/2026/27

1. Scope of Contract: Development of ECN HR Policy and Succession Plan
2. Procurement method used: Request for Proposal
3. Date of Invitation of Bids: 30 July 2026
4. Closing date for submission of bids: 11September 2026
5. Date and place of opening of bids: 11 September 2026 @ 11h15, Electoral Commission of Namibia
6. Number of bids received by closing date: Six (6)
7. Responsiveness of bids:

NO	Bidder' s Name	Pricing at Bid Opening N$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
1	Performance Development Centre		No	Bidder submitted one original only instead of the required one original plus one copy
2	Prolifik Consulting		No	All pages of bid document not initialed
3	Institute of Training Consultancy		No	Qualifications of staff component not submitted as indicated in CVs
4	Pimpa Investment		No	Bid securing declaration completed but not signed

5	ACET Intergrated Advisory& Consultancy		Yes	
6	Diamond Trading Institute		No	Some pages of the bid document not initialed

8. Price comparison for bids that are substantially responsive:

Name	**A. Price at Bid Opening N$**	**B. Bid Price after corrections**	**C. price after Adjustments N$**	**D. Price after Margin of Preference *[If applicable]***	Rank
ACET	N/A	-	-	-	1

Responsive & Best Evaluated Bid: **ACET Intergrated Advisory& Consultancy**

Project Title

Reference number of procurement: NCS/ONB/28-01/2026/27

1. Scope of Contract: **Supply ,Delivery and Installation of Sixteen(16)Digital Colour Photocopy Machines for ECN for three years (36 Months).**
2. Procurement method used: **Open National Bidding**
3. Date of Invitation of Bids: **30 July 2026**
4. Closing date for submission of bids: **11September 2026**
5. Date and place of opening of bids: **11 September 2026 @ 11h15, Electoral Commission of Namibia**
6. Number of bids received by closing date Sixteen (16)

7. Responsiveness of bids:

NO	Bidder' s Name	Pricing at Bid Opening N$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
1	Metal Post Investment cc	2,920,770.72	No	Did not submit financial statements for three years Did not submit authority to seek references from bidder's bankers
2	Green Enterprise Solution	3,739,267.87	No	Price Activity Schedule form completed partially

				No financial statements submitted No bank confirmation letter not submit authority to seek references from its bankers
3	Bluesky Technologies	6,590,880.00	No	Conflict of Interest
4	Ema Marquez Technology	2,692,800.00	No	Price activity schedule reference number not indicated in the bid
5	Amana Technology	6,256,073.23	No	Bidder did not indicated the bid validity period
6	Kalahari Dunes	4,007,520.00	No	Financial statements not certified
7	Enthusiast Technology	4,988,401.92	No	Submitted only two Financial statements for two years instead of three Monthly rent escalation percentage per annum not indicated
8	Zip Hub Technology	2,361,600.00	No	Machines produce 25 000 volumes while ECN requires 85 000 monthly (does not meet required specifications) 8 pages of bid document not initialed
9	Teknage Investment	3,405,926.40	No	Not bidding in line with its founding statement

				Machines volumes less than volumes required
10	G-Tech	4,322,880.00	No	Machines volumes less than volumes required Submitted only one financial year statement instead of three
11	Agrigate Trading	47,170,586.84	No	Bidder financial statements not certified
12	Essential Investment	4,534,812.11	No	Bidder financial statements not certified Bidder submitted only one financial statement instead of three
13	Hash Procurement	1,987,200.00	No	2026 financial statement not provided
14	NASHUA	4,789,440.00	Yes	
15	Schoemans Office Solutions	4,746,240.07	No	Bidder did not submit 2025 financial year statement
16	Canocopy	16,833,600.00	Yes	

8. Price comparison for bids that are substantially responsive:

Name	**A. Price at Bid Opening N$**	**B. Bid Price after corrections**	**C. price after Adjustments N$**	**D. Price after Margin of Preference *[If applicable]***	Rank
NASHUA	5,292,360.00	-	-	-	1

Canocopy	16,333.600.00	-	-	-	2

9. Best Evaluated Bid:

   NASHUA

Project Title

Reference number of procurement: NCS/ONB/28-02/2026/27

1. Scope of Contract: **Supply,Delivery and Installation of Digital Colour Photocopy Machines in Tandem for ECN for three years (36 Months).**
2. Procurement method used: **Open National Bidding**
3. Date of Invitation of Bids: **30 July 2026**
4. Closing date for submission of bids: **11September 2026**
5. Date and place of opening of bids: **11 September 2026 @ 11h15, Electoral Commission of Namibia**
6. Number of bids received by closing date: Four (4)
7. Responsiveness of bids:

NO	Bidder' s Name	Pricing at Bid Opening N$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
1	Schoemans	9,206,400.00	Yes	
2	Hash Procurement	910,800.00	No	Bidder did not provide three (3) years financial statements.
3	Bluesky	9,315,000.00	No	Conflict of Interest Bidder not submitted authority to seek references from its bankers.

4	NASHUA	5,292,360.00	Yes	

8. Price comparison for bids that are substantially responsive:

Name	**A. Price at Bid Opening N$**	**B. Bid Price after corrections**	**C. price after Adjustments N$**	**D. Price after Margin of Preference *[If applicable]***	Rank
NASHUA	5,292,360.00	-	-	-	1
Schoemans	4,746,240.07	9,206,400.00	-	-	2

9. Best Evaluated Bid:

NASHUA

For any queries, please do not hesitate to contact Procurement Management Unit (PMU) via email at hshoombe@ecn.na

Yours sincerely,

ELECTORAL COMMISSION OF NAMIBIA
CHIEF ELECTORAL & REFERENDA OFFICER
2026 -10- 26
P/BAG 13352. WINDHOEK

PETRUS SHAAMA
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