



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**



Post Designation	: Cleaner Grade 15
1x Posts	: //Karas Region (Keetmanshoop)
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualifications must be addressed to:

Hand delivered at //Karas Region ECN Office, Erf 387 C/O 2nd and 22nd Avenue, Tseiblaagte, Keetmanshoop.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Ms. Jejamaije Mujoro 0811465781 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**



Post Designation	: Cleaner Grade 15
1x Posts	: Erongo Region (Swakopmund)
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Erongo Region ECN Office, Office no. 39/1, C/O Woermann & Hendrik Witbooi Street Haus Meeresruhe, Swakopmund.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Ms. Aune Ndekeva 0811465777 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.
Closing Date: 21 August 2026



VACANCY

DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION

Post Designation	: Cleaner Grade 15
1x Posts	: Hardap Region (Mariental)
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Hardap Region ECN Office, Office No 39/1, Dr Sam Nujoma avenue, Old Regional Council Office, Mariental.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mr. Willem Uirab 0811465772 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**



Post Designation	: Cleaner Grade 15
1x Posts	: Kavango East Region (Rundu)
Salary Scale	: NS 52,450 – 63,651
Housing Allowance	: NS 10,452 per annum
Transport Allowance	: NS 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Kavango East Region ECN Office, Erf 1235, Maria Mwengere Road, Agricultural Bank building, Rundu.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mr. Paulus Sifire 0811465799 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION

Post Designation	: Cleaner Grade 15
1x Posts	: Kavango West Region (Nkurenkuru)
Salary Scale	: NS 52,450 – 63,651
Housing Allowance	: NS 10,452 per annum
Transport Allowance	: NS 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Kavango West Region ECN Office, Erf 588, Extension 1, Nkurenkuru.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Ms. Elizabeth Visagie 0811465780 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.
Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**

Post Designation	: Cleaner Grade 15
1x Posts	: Khomas Region (Windhoek)
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at ECN Headquarters, 67-61 Van Rhijn Street, Windhoek North.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mrs. Judika Fikunawa 0811465803 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**

Post Designation	: Cleaner Grade 15
1x Posts	: Kunene Region (Opuwo)
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Kunene Region ECN Office, Vita Tom Street, Opuwo.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mr. Mike Nganjone 0811465776 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**

Post Designation : Cleaner Grade 15
1x Posts : Ohangwena Region (Eenhana)
Salary Scale : N\$ 52,450 – 63,651
Housing Allowance : N\$ 10,452 per annum
Transport Allowance : N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Ohangwena Region ECN Office, Kaxumba Kandola Street, Eenhana Community Center, Eenhana.

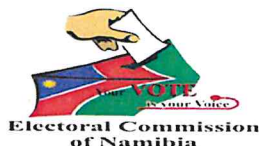
Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mr. Henock Hanga 0811465801 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**



Post Designation	: Cleaner Grade 15
1x Posts	: Omaheke Region (Gobabis)
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Omaheke Region ECN Office, Erf 119, old youth Building, Gobabis.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mr. Josef Amwandi 0811465783 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**

Post Designation : Cleaner Grade 15
1x Posts : Omusati Region (Outapi)
Salary Scale : N\$ 52,450 – 63,651
Housing Allowance : N\$ 10,452 per annum
Transport Allowance : N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Omusati Region ECN Office, Erf 578, Outapi/Raucana Main Road, Outapi.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mrs. Elisabeth Shiningayamwe 0811465785 / Ms. Wilka Ndahangwanonya 061376214/ 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**



Post Designation	: Cleaner Grade 15
1x Posts	: Oshana Region (Ongwediva)
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Oshana Region ECN Office, Erf 3215 Dr. Leonard Awala Street, Makalani Complex, Ongwediva.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mr. Amon Haimbangu 0811465778 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION



Post Designation : Cleaner Grade 15
1x Posts : Oshikoto Region (Omuthiya)
Salary Scale : N\$ 52,450 – 63,651
Housing Allowance : N\$ 10,452 per annum
Transport Allowance : N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Oshikoto Region ECN Office, B1 Road unit 11 and 12, East Gate Building, Omuthiya.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mrs. Ester Hipangelwa 0811465782 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**



Post Designation	: Cleaner Grade 15
1x Posts	: Otjozondjupa Region (Otjiwarongo)
Salary Scale	: NS\$ 52,450 – 63,651
Housing Allowance	: NS\$ 10,452 per annum
Transport Allowance	: NS\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Otjozondjupa Region ECN Office, Erf 207, Hage Geingob street, Otjiwarongo.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mrs. Victoria Amutenya 0811465779 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION

Post Designation	: Cleaner Grade 15
1x Posts	: Zambezi Region (Katima Mulilo)
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at Zambezi Region ECN Office, Office No. 26, Ngoma Road, Old Zambezi regional Council-Boma, Katima Mulilo.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Mr. Lesley Simwanza 0811429072 / Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**



Post Designation	: Cleaner Grade 15
1x Posts	: Windhoek
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at ECN Headquarters, 67-61 Van Rhijn Street, Windhoek North.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026



VACANCY

**DIVISION: GENERAL SERVICES
SECTION: SUPPORT & COORDINATION**



Post Designation	: Labourer Grade 15
1x Posts	: Windhoek
Salary Scale	: N\$ 52,450 – 63,651
Housing Allowance	: N\$ 10,452 per annum
Transport Allowance	: N\$ 10,512 per annum

Minimum requirement: None

ADDITIONAL REQUIREMENTS

On submission of the application, **EACH APPLICANT MUST SUBMIT:**

- Grade 10 Certificate or equivalent qualification on (NQF Level 2) with E symbol in English;
- Comprehensive curriculum vitae, certified copies of the academic qualifications; Namibian Identify Document;
- Valid Certificate of Conduct;
- Police declaration indicating whether the applicant is active in politics or has a high profile in any political party/association or organisation;
- Able to work long hours and under pressure.

Duties and Responsibilities:

- Provide daily cleaning services for office premises and sanitation facilities, including sweeping, mopping and wiping. Toilet facilities shall be cleaned at least twice daily, while offices shall be cleaned twice daily or more frequently as required to maintain a clean and hygienic environment
- Polish of floors at least twice (2) a week, were applicable
- Replace toilet paper as need arise
- Supplementing of liquid hand soap and air fresheners blocks must be done regularly or as need arise.
- Daily cleaning (sweeping and mopping) of, reception areas, corridors and stairs
- Daily cleaning of window seals
- Empty of waste bins three (3) times a day and cleaning them twice a week e.g. Monday and Thursday
- Vacuum cleaning of carpets at least twice a week, were applicable
- Polishing of furniture at least twice a week
- Refill of drinking water in the aqua coolers as need arise
- Removal of furniture and cleaning of areas once a month
- Must undertake any relevant duties as assigned from time to time by the supervisor

KEY INFORMATION TO ALL APPLICANTS

An application (on form 156043 obtained at all Government offices) together with a comprehensive curriculum vitae and certified copies of education qualification must be addressed to:

Hand delivered at ECN Headquarters, 67-61 Van Rhijn Street, Windhoek North.

Foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA) and proof of evaluation of qualifications should be attached.

Failure to complete all items in the application form for employment and not attaching the necessary documents will disqualify the applicant.

Previously disadvantaged and persons with disabilities are encouraged to apply.

Enquiries: Ms. Wilka Ndahangwanonya 061376214 / 0811278075.

Closing Date: 21 August 2026