



Electoral Commission of Namibia
Tel: 264- 61-220337 • Fax: 264- 61- 237618
Private Bag 13352 • Windhoek • Namibia

**NOTICE TO ALL TENDERS/ SERVICE PROVIDERS OF THE
ELECTORAL COMMISSION OF NAMIBIA**

All service providers and suppliers contracted to supply goods and services to the Electoral Commission of Namibia are hereby informed that as from the 1st of May 2016, companies will be required to submit certified copies of the following statutory documents:

- i. Original Good Standing Certificate with Social Security
- ii. Original Good Standing Certificate from the Ministry of Finance
- iii. Certificate of Affirmative Action Compliance
- iv. Copy of Company Registration Documents
- v. In the case of private or public companies, form CM2,CM2A,CM2C and CM29;
- vi. In the case of close corporations,cc1 (the founding statement);

In the case of trusts, sole proprietors or joint ventures, document(s) equivalent to those referred to above should be submitted.

The documents are required to confirm the name of the entity, line of business, companies or entities name, names of directors and shareholders as well as their nationalities. All companies and individuals will be evaluated in terms of their principle business stated in the founding statements/registration documents and whether they have tendered within the framework of their of line business.

Your cooperation in this regard will be highly appreciated.